KINGS
COLLEGE OF ENGINEERING
An Autonomous Institution

ACADEMIC YEAR 2023-24 (EVEN SEMESTER)
INTERNAL QUALITY ASSURANCE CELL
Minutes of Meeting – Feb '24

22.02.24

IQAC meeting for Feb month was held on 21.2.24 between 12.30 pm and 1.30pm at CSE Lab-I. IQAC Coordinator elaborated on the following points during the meeting.

FOSS certification course plan :Department IQAC members are requested to plan and organize Spoken Tutorial workshop (FOSS course as per plan). Certificate for ODD semester will be circulated shortly.

iTNT collaboration : Members are requested to circulate link shared for initiating collaboration with iTNT hub among all faculty members of their department and ensure registration before 10.3.24. This collaboration with encourage innovation among students and staffs .

AQAR 2022-2023 work plan : Schedule for completing criterionwise report submission by departments are as follows
C1 : 20.3.2024, C2, C3, CR-28.3.2024, C5 :8.4.2024, C6, C7 : 19.4.2024. Office : 28.3.24
Department members were requested to coordinate with overall compilation work during available slots.

Stakeholder interaction regarding curriculum planning: As a part of Autonomous status, regulation and curriculum will be devised meeting the demands of our locate. Hence, it is decided to receive

1. **PAC members suggestions/recommendations** regarding
- Certification courses
- Skill based courses
- Value education courses
- Mandatory courses/ Open elective
- International certifications
- Free online courses of repute
- Internship
- Project work
- Promotion of innovation
- Promotion of ICT in teaching learning
- Any other related aspects

2. **Survey among students** regarding value addition courses, mandatory course, open elective courses

3. **Industry expectations** and suggestions from recruiter and alumni by T&P department

4. **Alumni suggestions and opinion** regarding curriculum, implementation, KCE practices

Courses with theory cum lab component :
IQAC members insisted on the following aspects towards
- Strengthening of laboratories with latest equipment, software
- Periodical calibration of equipments, servicing of equipments
- Establishment of academic alliance
- High –end internet connectivity
- Strengthening of Computing facilities
- Wi-fi campus
- T&P – provision towards conduct of Online tests

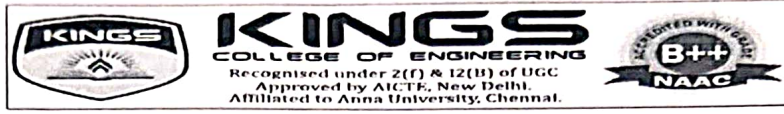**General opinion by members regarding academics are as follows**
- **Academic semester slot is less.** Slot is not sufficient to cover, especially more slots will support practical learning and effective dissemination of value addition courses.
- **Course count** shall not be above 6 (theory courses)
- **SWAYAM courses** completion and submission of assignments require sufficient time span.
- **Slots to improve communication skills** are to be made. Presentation slots are to be encouraged during classroom teaching to support students.
- **MS Office package** during I year for better documentation, presentation, excel skills.

Departments to submit the following during forthcoming month IQAC meeting
- List of free online courses
- List of global certifications
- Activity summary by all departments, wings and units.
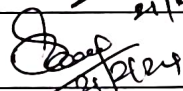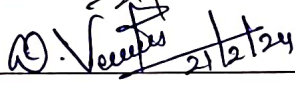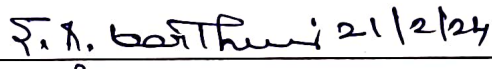- Action plan completion status.
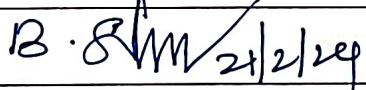
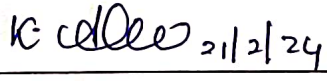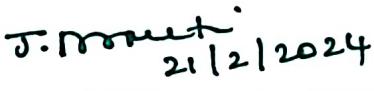K. cdlee 22/2/24
IQAC COORDINATOR

J. Prou 22/2/2024
PRINCIPAL

ACADEMIC YEAR 2023-24

IQAC Department Members Meeting

Meeting Attendance – 21·2·24

IQAC Members	Signature
Mr.K.Arun/Civil	*signature* 21/2/24
Ms.R.Sugantha Lakshmi/CSE	*signature* 21/2/24
Ms.D.Vennila/ECE	D.Vennila 21/2/24
Mr.S.R.Karthikeyan/EEE	S.R. Karthi 21/2/24
Mr.Nelson Raja.S/Mech	*signature* 21/2/24
Mr.G.Jeyakrishnan/Maths(S&H)	*signature* 21/2/24
Dr.B.Suresh Babu/T&P	B.S*signature* 21/2/24
Dr.K.Abhirami	K *signature* 21/2/24
PRINCIPAL	J.*signature* 21/2/2024