



ACADEMIC YEAR - 2023-24
ODD SEMESTER
INTERNAL QUALITY ASSURANCE CELL

27.12.23

IQAC meeting for the month of Dec'23 was held on 27.12.23 between 12.30pm and 1.30pm. IQAC Coordinator thanked all members towards successful conduct of FDP on "Challenges, Innovation and Opportunities in current scenario" during 21.12.23 & 22.12.23.

IQAC Coordinator briefed on the following points during the meeting.

Agenda for the meeting

- Curriculum gap identification - review meeting
- Value Addition initiatives - department level meeting
- NAAC - Benchmark
- Department, Institute level target
- AQAR 22-23
- FDP plan

Curriculum gap identification - review meeting

- Department level meeting to be convened to review the syllabus for the forthcoming even semester. Course incharges to make presentation covering
 - CO, PO, CO-PO-PEO mapping matrix
 - Assessment plan
 - Identification of gap (if any) and plan for Guest lecture / workshop / industrial visit, Virtual lab session etc.
 - Content beyond syllabus
 - Utilization plan for Lecture videos and to raise views. Lecture videos links (along with view details classwise) to be submitted along with syllabus coverage report before CAT.
 - Assignment plan - innovative approaches
 - Teaching methodology - inclusion of videos,
- Curriculum review meeting report to be submitted.

Value Addition initiatives - department level meeting

- Promotion of MOOC courses (SWAYAM/NPTEL/certification courses etc) to be made as Add-On course. Appropriate course progress status, assignment mark statement are to be tracked and submitted classwise during SCM. Minimum of 1 course per class per semester to be identified and completed so that yearly add-on course counts to 30.
- Other initiatives to be included to meet department level target and institute level target.

NAAC – Benchmark (academic metrics to be focussed)

To raise our standards and to meet the standard benchmark set for various metrics, it was insisted on the following aspects

| Metric | Target to be set |
|--|---|
| Number of add-on / certificate course count | Minimum 3 per department per semester. |
| Student industrial training | In addition to Internship initiatives, minimum one industrial visit per semester shall be planned by departments |
| Research grants | Departments to submit research proposals to funding agencies and acquire research proposals. Overall target for year is Rs.15 lacs. |
| Workshop / Seminar/Conference on research methodologies | Minimum one event per semester by every department |
| Research publications (peer-reviewed journals) & R&D initiatives | Minimum 2 per department. Members with Ph.D to aim for supervisorship. Ph.D pursuing candidates to involve actively in publication efforts. |
| Book / Book chapter publication | Minimum 1 per department per year. |
| MoU/ Collaboration activities | Minimum 2 activities per year per department with the MoU signed organization / industry. Also, establish linkages / MoU with reputed organization (Minimum 1 per year per department). Also, efforts to be made towards academic linkages and activities |
| Sports & Cultural activities | Students are to be encouraged for active participation and certification. 100% participation by all students per year to be targeted. |

Department, Institute level target

- Reviewing academic accomplishments for odd semester and institute level target set during the meeting held on 27.7.23, even semester target to be set.

AQAR 22-23

- Deadline for completion Feb'24. Hence, departments to coordinate and submit sought reports.

K. C. Dille 27/12/23
IQAC Coordinator

J. Pruthi 27/12/2023
PRINCIPAL